



# ★ ★ NORTH MARKET ★ ★

Central Ohio's Historic Public Market ★ Established 1876

59 Spruce Street  
Columbus, OH 43215

The historic North Market is pleased to offer the **Columbus Dispatch Kitchen Event Room** for your special event.

**Square Footage:**

2538 square feet  
maximum capacity 125

**Available seating:**

70 chairs at tables (7 tables 48"x30" – 3 tables 36" square – 4 tables 42" round – 1 table 60" round – 1 table 96"x30")  
11 stools at bar

**Rental Rates:**

Weekday (Monday – Thursday)	Daily	8am-5pm	\$300
	Evening	5pm-Midnight	\$500
	Entire date rental	8am-Midnight	\$725
	Additional Weekday Hours		\$100/hr.
Weekend (Friday – Sunday)	Daily	Noon-5pm	\$500
	Evening	5pm-Midnight	\$750
	Entire date rental	Noon – Midnight	\$1100
	Additional Weekend Hours		\$125/hr.

The rental timeframe requested **MUST** include any set-up prior and clean-up after your event. A 50% deposit is required upon signing a rental agreement to use the Columbus Dispatch Kitchen Event Room. Quoted rates are non-negotiable and are for the timeframes noted. Additional hours needed for set-up/clean-up outside these timeframes or for storage will result in additional fees as stated.

**Catering/ Rentals:**

Rental of the facility is for the use of the room, the tables and chairs within the room and the bar area **ONLY**. The use of the demonstration kitchen and its contents are not included. North Market merchants are to be used for catering and bar service whenever possible.\* Rentals (additional tables, linens, serviceware, etc.) can be obtained directly or through the Market Merchant, or through an approved vendor/caterer. Below is a list of Merchants and Vendors who have indicated that they would like to be of service if possible. You will contact them directly.

\*An additional fee of \$100 will apply when using any outside catering.

A Touch of Earth	224-7624	Omega Artisan Baking	224-9910
Curds & Whey	221-0333	Pastaria	228-2850
Firdous Express	221-4444	Sarefino's	228-7300
Flavors of India	228-1955	Taste of Belgium	224-0986
The Greener Grocer	223-1512		
Heil's Family Deli	461-4778	Lasting Impressions Event Rentals	252-5400
Holy Smoke BBQ	223-0322		
Jeni's Ice Cream	228-9960	AcuPro Audio Video	473-8000

**Parking:**

North Market can provide you with parking validation stamps at a cost of \$5.00/stamp – one stamp needed per vehicle. Validation stamps are good for parking in the North Market lot adjacent to the North Market. This fee will be billed on your final invoice.



**Security:**

Security is required for any event taking place before or after the normal Market hours. North Market will provide a security guard the day of the event at a rate of \$30.00/hour. This fee will be billed on your final invoice.

**Set-up/Clean-up:**

Renter will be solely responsible for set-up and clean-up of the Columbus Dispatch Kitchen Event Room. Time needed for these activities **MUST** be included in your rental request and will be billed accordingly. The Columbus Dispatch Kitchen Event Room must be left in the same condition upon which it was rented. Any extraordinary clean-up will be billed at a fee of \$39.00/hour. This fee will be billed on your final invoice.

**Storage of personal items and/or rentals:**

If any personal items are delivered or left in the Columbus Dispatch Kitchen Event Room or any rentals delivered and stored at the market a day or more prior to your event, or picked up a day or more after your event, you will incur a storage fee of \$100 per day (or any part thereof). This fee will be billed on your final invoice. (Storage is subject to availability of the space. If another individual or party has rented the Columbus Dispatch Kitchen Event Room during the time storage is requested, you will not be permitted to store items.)

**Cancellation:**

All fees paid are non-refundable upon cancellation.

Thank you for considering having your special event at North Market.

Contact:

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North Market Development Authority  
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614-463-9664